**ICMP SMALL GRANTS PROGRAM**

**ACTIVITY APPLICATION FORM**

**[EVENT GRANT]**

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| **For ICMP use** | |
| **Applicant number:** |  |
| **Grant number (if approved):** |  |
| **Date of approval:** |  |

**Please submit this application in word format and pdf format. The pdf format shall contain the signature of the representative of the applicant organization and the stamp of the organization.**

# I. COVER PAGE

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| --- | --- |
| **Date of application:** |  |
| **Activity title:** |  |
| Location of the activity: |  |
| Date of the activity:  implementation period: |  |
| Funds requested: |  |

|  |  |
| --- | --- |
| **Name of the Organization:** |  |
| (Lead Applicant) Contact person: |  |
| Position title: |  |
| Address: |  |
| City: |  |
| Post code (if applicable): |  |
| Country: |  |
| Phone number(s): |  |
| Email address(es): |  |
| If applicable: | |
| Partner Organization No. 1: |  |
| Contact person: |  |
| Position title: |  |
| Address: |  |
| City: |  |
| Post code: |  |
| Country: |  |
| Phone number(s): |  |
| Email address(es): |  |

**Name and title of Person submitting the Application:**

**Signature:**

**Date and Place:**

**Stamp (if applicable):**

# II. ACTIVITY SUMMARY

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| --- |
| *Please indicate what the activity is about in three sentences, inclusive of the parameters already known (date, location etc.) if and anticipated (e.g., number of participants etc.)* |
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| *Please indicate in three sentences what the role of your organization in the event is. (Are you the organizer? Participant?)* |
|  |
| *Please indicate in three sentences why this activity is strategic/relevant for your organization and for the issue of the missing* |
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|  |  |
| --- | --- |
| 1. Areas of support | *Which areas of support is this event addressing? Please mark with an X all relevant areas:* |
| * ***Create/Acquire knowledge about the issue of the missing: mapping, analysing legislation, others*** * ***Capacity building of families and NGOs:*** *trainings, dissemination of knowledge* * ***Support organization and collaboration of families:*** *family associations, support networks, commemoration, others* * ***Advance rule of law approach to the issue of the missing:*** *advocacy, collaboration with authorities* * ***Support participation of families in efforts, and secure their rights:*** *reporting missing persons, providing reference samples, documenting cases, requesting or providing information related to site, return of remains, others* * ***Cross-cutting issues to missing persons:*** *activities related to gender equality, security of families/CSOs, others* |
| Role of families of the missing in the activity (max. 200 words)  *Keep in mind COVID restrictions when designing the activities and budget.* | *Please indicate how the families of the missing would participate/benefit from the activity.* |
|  |
| 1. Indicate other beneficiaries, participants and stakeholders of the event   (max. 200 words) | *Describe all the stakeholders of the event, other than families of the missing. Stakeholders are those who will have an interest in the event and who can positively or negatively affect the activities. They may be a source of information, or their feedback, authorization or participation is necessary to implement the project. Indicate their role, their location, and how will they be reached out to throughout the project. (Government officials, journalists, ....)* |
|  |
| 1. Impact | *Please describe the difference or outcome you expect the event to achieve.* |
|  |
| 1. Products | *List documents, publications, materials, or any other tangible item that will result from this activity.* |
|  |
| 1. Visibility | *How will you ensure that the activity or the products are disseminated?*  *If there won’t be any visibility, please explain why.* |
|  |
| 1. Relationship to other activities | *Is this a stand-alone activity or is linked to an ongoing project?*  *Will this activity continue after the implementation of this grant?*  *For the implementation of this grant, will you be receiving other funding sources for this same activity?* |