

**INTERNATIONAL COMMISSION ON MISSING PERSONS
UKRAINE PROGRAM**

**CALL FOR PROPOSALS FOR ICMP'S SMALL GRANTS FOR FAMILIES OF THE MISSING AND CIVIL SOCIETY
ORGANIZATIONS,
UKRAINE PROGRAM JANUARY- DECEMBER 2025**

ISSUE DATE: 30-DEC-24

CLOSING DATE: 31-JAN-25

I. INTERNATIONAL COMMISSION ON MISSING PERSONS (ICMP) SMALL GRANTS PROGRAM

The International Commission on Missing Persons (ICMP) invites associations or organizations of families of missing persons and other non-governmental (civil society) organizations to submit applications for its Small Grants Program for Families of the Missing and Civil Society Organizations, Ukraine, January - December 2025.

ICMP is an independent, treaty-based international organization with more than 20 years of experience in 40 countries. It is the only international organization tasked exclusively to work on the issue of missing persons. In Ukraine, ICMP's Program supports the efforts of the authorities to account for all those who are missing, through effective and credible investigations.

II. ABOUT ICMP PROGRAM IN UKRAINE

The ICMP Ukraine Program focuses on the following strategic objectives:

- Supporting further development and strengthening of Ukraine's technical capacity for a dedicated and sustainable impartial investigation into missing persons cases to a level in which evidence can be provided in an international court, starting with the professional recovery of mortal remains, documentation of the crime scene, determining the cause and manner of death, and facilitating a DNA- led process of identification that includes large-scale genetic kinship matching between the family of the missing and the missing person, and concluding with irrefutable evidence of the identity of the missing that can be linked to the crime scene in tens of thousands of cases;
- *Supporting the meaningful participation of Ukraine's civil society and family associations, especially those which are women-led, in the missing persons process to strengthen the state's accountability and secure the rights of families of the missing;*
- *Facilitating intergovernmental and in-country cooperation and coordination of efforts among state institutions, civil society, international organizations, and the diplomatic community to address the issue of missing persons in an effective way;*
- Advocating and raising public awareness in Ukraine and among policymakers globally regarding the missing persons issue, highlighting its indispensable role in security, conflict-prevention, peace building and international justice
- Supporting the strengthening of Ukraine's institutional capacity and legislative framework to account effectively for missing persons and to secure the rights of all families of the missing, regardless of circumstances of disappearance, nationality, or any other factor, to truth, justice and reparations.

III. ICMP'S SMALL GRANTS PROGRAM

Through its Small Grants Program, ICMP provides financial support to associations of families of missing persons and civil society organizations (CSOs) to implement projects that integrate objectives, approaches, activities and content that contribute to:

- Affirming the role of civil society in promoting state responsibility on the issue of missing persons;
- Fostering impartial, non-discriminatory, non-sectarian, multiethnic and non-political approaches to the issue of the missing;
- Fulfilling the rights of surviving family members of missing persons; and
- Promoting gender equality and championing female leadership among affected communities.

IV. AREAS OF SUPPORT

The projects and activities supported for the Small Grants Program for Families of the Missing and Civil Society Organizations, Ukraine, January - December 2025, must be relevant to the role and challenges faced by families of the missing and civil society in Ukraine and should target/address at least one of the following objectives:

PARTICIPATION:

- Civil society and family associations, especially women-led family associations, meaningfully participate in the missing persons process to strengthen the state's accountability and secure the rights of families;
- Ukraine's civil society organizations and family associations, especially women-led family associations, have agency to participate actively in the missing persons process in Ukraine.

COOPERATION:

- Strengthening the cooperation between the Government and civil society, including families of the missing

CAPACITY BUILDING:

- Ukraine's civil society organizations and family associations, especially women-led family associations, have essential knowledge and skills to support missing persons data collection and meaningfully participate in the decision-making process in addressing the issue of missing persons.

Projects by Family associations and CSOs that ICMP has supported through Small Grants programs in the past have included the following examples:

- Enhancing visibility, awareness and understanding of the issue of missing persons through exhibitions, publications and commemorative events;
- *Promoting dialogue among families of the missing, and between families and the authorities;**
- Preparation or dissemination of academic or legal research, surveys, and assessments.
- *Provision of legal aid, representation, accompaniment or provision of guidance and advice to families of the missing;**
- Organizing events linked to advocacy, policy promotion; awareness-raising initiatives, public campaigns on the issue of the missing;
- *Establishing or strengthening local, regional or nation-wide networks of families of the missing*

or CSOs working on the issue of the missing;*

- Designing, implementing or participating in training courses related to the issue of the missing for family members, for CSOs or directed to local authorities;
- Strengthening the management or operational capacities of family organizations and CSOs;
- Constitution and operation of family associations, including the setting up and registration of new organizations working on the issue of the missing, such as fees and costs of registration, purchasing of equipment, start-up funding or funding for the launch of activities.

ICMP would prioritize the highlighted activities. Participation in training courses and capacity building activities will be in addition to the selected grantees, but also available for the organizations that have not received the grant.

Projects that as a primary objective entail the processing of personal data related to missing persons or their relatives, or projects focused solely on providing psychosocial assistance to families of the missing are not eligible for funding through this Call.

Eligible costs: to ensure that the organizations implement the activities and reach the outcomes mentioned above, the following costs are allowed:

Programmatic Costs	Any expense associated with a specific program, project or activity that is not part of the recurrent costs of the organization, for example: consultants, transportation of participant, meals, accommodation, rental venue, sound system, services, assistance for childcare during events and meetings, printing, materials for events.
Organization Costs	Any expense to cover the recurrent costs associated with the existence of the grantees as an organization or association, including salaries/contracts, stipends, consultants services, office expenses, equipment, materials, travel expenses for staff, bank fees, and VAT costs that will occur during the purchasing of goods and services needed for implementation of the activities.

V. AMOUNT OF GRANTS, ELIGIBILITY, SUBMISSIONS AND AWARD

Applicants may request at least 3,000 USD and up to 15,000 USD for each project and up to 5,000 USD for organizing specific events (project implementation for events shall be no longer than TWO months).

ICMP expects to award 10-15 grants of up to 10,000 USD.

VI. Eligibility

Only CSOs are eligible to receive ICMP Small Grants. CSOs are community-based or non-governmental entities of a non-state, non for profit, non-violent, and non-partisan character. CSOs include organizations of families of missing persons, defined as organized groups of individuals whose relatives have gone missing in an involuntary manner as a result of human rights abuses, armed conflict, man-made or natural disasters or any other causes. In the case of project proposed by CSOs other than family associations/organizations, these may receive Small Grants as long as the activities supported involve or benefit directly families of the missing.

For this Call, family organizations or associations will be given advantage over other types of organizations.

Organizations or associations of families of the missing (groups of individuals whose relatives have gone missing in an involuntary manner as a result of human rights abuses, armed conflict, man-made or natural disasters or any other causes) whether or not they are incorporated or formally registered as organizations are encouraged respond to this Call.

Applicants shall be registered and/or reside in UKRAINE.

ICMP will accept applications submitted by single organizations **and strongly encouraged applications** by two or more organizations collaborating in a single project.

Applications shall be submitted in Ukrainian or in English.

V.II. Deadline for submissions for projects: 31-Jan-25

A FULL DAY CONSULTATIONS WILL BE HELD WITH ALL INTERESTED IN APPLYING ON JANUARY 13, 2025. PLEASE, REGISTER HERE FOR THE CONSULTATION SESSION: <https://forms.office.com/e/APgCAkQp8z> .

Applications will be reviewed for eligibility and applicants may be contacted to provide clarifications. Grants awarded may be subject to modifications from the original proposal submitted. ICMP reserves the right to fund any or none of the applications received.

Notifications of selection are expected at the latest 17-Mar-25. Projects are expected to commence between APRIL and MAY 2025. It should be anticipated that projects will need to be completed by 31-Oct-25. Projects may have a duration of at least TWO months and not more than SIX months.

Interested and eligible organizations are invited to submit their applications using ICMP forms by the date of submission (January 31, 2025 at 0:00 hours.)

All Applications shall contain:

- Project Proposal
- Budget Proposal
- Organization Profile

Application Forms may be requested, and queries about this Call may be made through smallgrantsUKR@icmp.int.

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