



USAID Economic Resilience Activity (USAID ERA)

Request For Proposals (RFP)

No. RFP-DC-23-0008

Procurement of Mobile X-ray Vehicle Scanners

Issue Date: October 13, 2023

WARNING: Prospective Offerors who have received this document from a source other than ERAhoprourement@dai.com should immediately contact procurement@dai.com and provide their name and mailing address in order that amendments to the RFP or other communications can be sent directly to them. Any prospective Offeror who fails to register their interest assumes complete responsibility in the event that they do not receive communications prior to the closing date. Any amendments to this solicitation will be issued through ERAhoprourement@dai.com.

DAI conducts business under the strictest ethical standards to assure fairness in competition, reasonable prices and successful performance or delivery of quality goods and equipment. DAI does not tolerate corruption, bribery, collusion or conflicts of interest. Any requests for payment or favors by DAI employees should be reported as soon as possible to ethics@dai.com or by visiting www.dai.ethicspoint.com. Further, any attempts by an offeror or subcontractor to offer inducements to a DAI employee to influence a decision will not be tolerated and will be grounds for disqualification, termination and possible debarment. See provision No. 9 for more details.

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Synopsis of the RFP

RFP No.	RFP-DC-23-0008
Issue Date	October 13, 2023
Title	Procurement of Mobile X-ray Vehicle Scanners
Issuing Office & Email/Physical Address for Submission of Proposals	USAID Economic Resilience Activity (USAID ERA). . For proposals submissions the email address to use is ERAhoprocmnt@dai.com
Bidder's Conference	A Pre-Proposal Bidder's Conference is scheduled for October 20, 2023 , at 10:00 AM US Standard Eastern Time through Webex/Microsoft TEAMS. Pre-bidder's Conference Agenda will be shared with all prospective Offerors. While attendance at the pre-bidder's conference is not mandatory, all interested prospective suppliers are encouraged to attend to prepare acceptable proposals. Questions asked during the Pre-Bidder's Conference that would benefit all bidders shall be provided in an amendment to the RFP. Prospective Offerors must submit a request to attend the Bidder's conference via ERAhoprocmnt@dai.com by October 18, 2023 , not later than 5:30 PM US Standard Eastern Time, to receive log-in details and agenda of the conference.
Deadline for Receipt of Questions	October 24, 2023 , no later than 5:30 PM, U.S. Standard Eastern Time, to the email address ERAhoprocmnt@dai.com . All questions will be collected and replies to them will be sent via email to tender participants.
Deadline for Receipt of Proposals	November 07, 2023 , no later than 5:30 PM US Standard Eastern Time to the email address ERAhoprocmnt@dai.com
Point of Contact	ERAhoprocmnt@dai.com
Anticipated Award Type	Firm Fixed Price Purchase Order (PO) Issuance of this RFP in no way obligates DAI to award any subcontract and Bidders will not be reimbursed for any costs associated with the preparation of their proposal.
Basis for Award	An award will be made based on the Trade-Off Method. The award will be issued to the responsible and reasonable offeror who provides the best value to DAI and its client using a combination of technical and cost/price factors.

1. Introduction and Purpose

1.1 Purpose

The Ukraine Economic Resilience Activity (ERA) (8/27/2018 - 8/26/2026) was designed to strengthen the economy and improve the resilience of businesses and communities in eastern Ukraine following Russia's 2014 annexation of Crimea and the seizure of territory in the Donetsk and Luhansk Regions by Russian backed separatists.

Prior to the war, ERA had focused interventions on Donetsk and Luhansk Oblasts. In 2019, after Russia commandeered a Ukrainian naval ship and established a blockade, ERA also added the Sea of Azov (Zaporizhzhia and Kherson oblasts and municipal centers closest to the sea) to its area of operations. With the February onset of war in eastern and southern Ukraine, Russia has significantly damaged or destroyed most of ERA's previous implementation geography, including Mariupol, Sartana, Rubizhne, and Sievierodonetsk and occupied the cities of Berdiansk, Melitopol and Stanytsia Luhanska.

Currently, ERA focuses on support to the Government of Ukraine and the private sector to facilitate grain export through the Danube River and overland routes to the global market.

Due to Russia's large-scale invasion of Ukraine and the ongoing blockade of ports in southern Ukraine, as well as Russia's withdrawal from the grain initiative, exporters and importers are forced to switch from sea transportation to land transportation, which has significantly increased the load on checkpoints on the border with European countries. The lack of air traffic also affects passenger traffic by road and bus, which adds to the workload at checkpoints.

Due to the increase in traffic flow, passenger traffic by buses and cars, and the increase in cargo transportation, including grain trucks, the infrastructure of checkpoints on the border with European countries needs to be expanded and developed. To increase the capacity of the border of Ukraine with European countries, it is necessary to build new and reconstruct existing checkpoints, introduce automated systems for control and accounting of transport and cargo, and purchase other equipment necessary for more efficient operation of the checkpoints.

USAID ERA cooperates with the Ministry of Community, Territorial and Infrastructure Development of Ukraine, the State Agency for Reconstruction and Development of Infrastructure of Ukraine, and the State Customs Service of Ukraine, and the development of infrastructure at checkpoints on the border with European countries is identified as one of the priority activities. USAID ERA technical support will include support for the development of reconstruction and construction designs of checkpoints, development of designs for automating the passage of vehicles and cargo through checkpoints, assistance with the procurement and delivery of equipment, and other activities aimed at increasing the capacity of checkpoints.

Technological requirements and description of equipment

ERA intends to procure 3 (three) Mobile X-ray vehicle scanners. Please refer to RFP-DC-23-0006 Attachment A VOLUME I Technical Proposal file for technical specifications, which are summarized below:

- The scanning system must be capable of inspecting containers as well as vehicles to verify the conformity of cargo with transportation documents and to detect hazardous objects inside containers, semi-trailers, trailers, and within the chassis of vehicles.
- The system should be able to scan in two modes:
 - Drive-Through Mode – The scanning system passes alongside the vehicles being scanned. The container and driver's cabin are inspected by a high-energy source of no more than 6 MeV while the driver or drivers of the vehicles are at a safe distance.

- Portal Mode – During scanning, the driver remains in the cabin of the vehicle, which they operate as it passes through an inspection portal. The container is inspected by a high-energy source of no more than 6 MeV.

- X-ray radiation is generated by a linear accelerator based on a solid-state modulator that allows for differentiation between organic and inorganic substances. Systems using radioactive sources are not considered.
- The energy of the X-ray source must be up to 6 MeV (inclusive).
- Penetrating ability through steel is not less than 320 mm.
- The maximum dose that operators receive at their workplaces should not exceed 0.5 $\mu\text{Sv/h}$ (microsieverts per hour).
- The vendor is expected to provide a minimum 3-year aftersales service with the supplied solution. The vendor shall include a service-based contract.
- Minimum 2-year warranty (Service Level Agreement).
- The bidder, in their application, shall outline separately the warranty, service and maintenance deliverable and, where necessary, parts supply. This package shall be listed separately in the price offering.

Please also include options for mobile scanners based on trailer chassis that meet technical requirements.

Illustrative Deliverables Requirements:

The deliverables below are illustrative. Deliverables will be discussed and finalized during the pre-award negotiation phase:

Deliverable 1 – 30 days after the award of Purchase Order/Agreement (20% payment of the total amount of award)

Design and Specification Approval: Upon awarding the contract, the vendor is expected to submit detailed designs and specifications of the mobile scanners for review and approval by the project team. The first payment installment will be made upon successful approval of these design and specification documents, ensuring that the equipment aligns with project requirements.

Deliverable 2a – 200 days after the award of Purchase Order/Agreement (65% payment of the total amount of award)

Delivery and Installation: The vendor is required to deliver and install the mobile scanners at the designated locations as per the technical specifications. Payment for deliverable 2 will be triggered upon successful delivery, installation, and verification that the equipment is fully operational and meets safety and regulatory standards.

Deliverable 2b - Expedited production and delivery – (5% payment of the total amount of award)

5% of the total award amount will be reserved by DAI as an incentive amount. 5% of the total award will be paid only when delivery is completed according to agreed delivery dates. Non-payable if the delivery date is past, or 5% of the total award is non-payable if goods are delivered past the agreed delivery date.

Deliverable 3 – 210 days after the award of Purchase Order/Agreement (5% payment of the total amount of award) + (5% incentive award amount if not paid at the time of deliverable 2)

On-Site Acceptance Testing, Training and Documentation: After installation, the vendor is responsible for conducting On-Site Acceptance Testing (SAT) in the presence of project representatives to confirm that the mobile scanners operate effectively in the actual operational environment.

Training and Documentation: The vendor is required to provide comprehensive training to Customs Service personnel on the operation, maintenance, and troubleshooting of the mobile scanners. Additionally, the vendor should deliver all necessary documentation, including user manuals and maintenance guides.

Payment for deliverable 3 will be achieved upon the successful completion of SAT, formal acceptance by the project team, successful completion of training and documentation of the delivery.

The proposal shall fully correspond to the specifications listed above and in Attachment A VOLUME I to this RFP.

Delivery and installation addresses:

- International Border Crossing Point Porubne, Chernivtsi Oblast – 1 unit
- International Border Crossing Point Uzhhorod, Zakarpattia Oblast - 1 unit
- International Border Crossing Point Dyakivtsi, Chernivtsi Oblast - 1 unit

Note: Exact locations will be shared with the successful bidder during final contract negotiations.

Deliverable 4 Service Agreement for 3 years- (5% payment of the total amount of award)

The vendor must provide the recommended servicing contract for at least three (3) years after installation that will be novated to State Customs of Ukraine or other Ukrainian government partners who own the equipment once DAI completes the ownership of the scanners.

1.2 Issuing Office

The Issuing Office and Contact Person noted in the above synopsis is the sole point of contact at DAI for purposes of this RFP. Any prospective offeror who fails to register their interest with this office assumes complete responsibility in the event that they do not receive direct communications (amendments, answers to questions, etc.) prior to the closing date.

1.3 Type of Award Anticipated

DAI anticipates awarding a Fixed Price Purchase Order.

A Firm Fixed Price Purchase Order is: An award for a total firm fixed price for the provision of specific services, goods, or deliverables and is not adjusted if the actual costs are higher or lower than the fixed price amount. Offerors are expected to include all costs, direct and indirect, into their total proposed price.

2. General Instructions to Offerors

2.1 General Instructions

“Bidder,” “Offeror,” or “Subcontractor” means a firm proposing the work under this RFP.

“Proposal” means the package of documents the firm submits in response to this RFP.

Bidders wishing to respond to this RFP must submit Proposals, **in English** in accordance with the RFP instructions. Bidders are required to review all instructions and specifications contained in this RFP. Failure to do so will be at the Bidder’s risk. If the solicitation is amended, then all terms and conditions not modified in the amendment shall remain unchanged.

Issuance of this RFP in no way obligates DAI to award a subcontract or purchase order. Bidders will not be reimbursed for any costs associated with the preparation or submission of their proposal. DAI shall in no case be responsible or liable for these costs.

Proposals are due no later than **November 07, 2023, 5:30 PM**, US Standard Eastern Time to the email address ERAhoprocurement@dai.com.

Please note that Bidders shall submit proposals only electronically via the email address ERAhoprocurement@dai.com.

Late proposals will be rejected except under extraordinary circumstances at DAI's discretion.

The submission to DAI of a proposal in response to this RFP will constitute a proposal and indicate the Bidder's agreement to the terms and conditions in this RFP and any attachments hereto. DAI reserves the right not to evaluate a non-responsive or incomplete proposal.

The RFP number and title shall be indicated in the subject line of emails.

Bidders shall sign and date their proposal cover letter. The Bidder shall submit this letter in .pdf format.

Bidders shall submit a cost proposal in accordance with the instructions in Attachment B: VOLUME II Price Schedule/Bill of Quantities and indicate its date. Bidders must indicate the prices of goods in the US Dollars currency.

Value Added Tax (VAT) shall not be included in the Price Schedule.

These services are eligible for VAT exemption on the basis of the USAID Contract №72012118C00004 registered with the Secretariat of Cabinet of Ministers of Ukraine, registration card #3987-17 dated March 06, 2023, accreditation certificate #288 dated January 11, 2017 (with amendments).

Each Bidder and any of its subsidiaries shall submit only one proposal.

2.2 Proposal Cover Letter

A cover letter shall be included with the proposal on the Offeror's company letterhead with a duly authorized signature and company stamp/seal using **Attachment C** as a template for the letter's format. You can find the **Attachment C** in this template. The cover letter shall include the following items:

- The Offeror will certify a validity period of 60 calendar days for the prices provided.
- Acknowledge the solicitation amendments received.
- To confirm that offeror is not providing any goods and/or services that utilize telecommunications and video surveillance products from the following companies: Huawei Technologies Company, ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company, or any subsidiary or affiliate thereof, in compliance with FAR 52.204-25.

2.3 Questions regarding the RFP

Each Bidder is responsible for reading and complying with the terms and conditions of this RFP. Requests for clarification or additional information must be submitted in writing via email at ERAhoprocurement@dai.com as specified in the Synopsis above.

Questions will not be answered by phone. Any verbal information received from a DAI or USAID ERA employee or other entity shall not be considered as an official response to any question regarding this

RFP. Copies of Questions and Responses will be distributed in writing to all prospective Bidders who are on record as having received this RFP after the submission date specified in the Synopsis above.

3. Instructions for the Preparation of Technical Proposals

Technical proposals shall be sealed in a separate envelope from cost/price proposals and shall be clearly labeled as "VOLUME I: TECHNICAL PROPOSAL."

Technical proposals shall include the following contents.

1. **Technical Specifications:** Proposals will be evaluated for solution quality based on the requirements of the RFP and the Bidder's technical ability to deliver an acceptable solution. Bidder demonstrates technical competency and product specifications that demonstrate superior quality, product robustness, warranty, efficiency & performance, serviceability, and safety and security. The proposed equipment and vendor should be suitable and adequate to deliver solutions for use within the Ukrainian market. Vendors must be authorized distributors for the brand/manufacturer of equipment they are proposing in their proposal. Offerors may propose to bid with a servicing partner to compete for the service deliverable in the scope but must explain their relationship with the service provider and past work with them. Offers should propose their recommended 10-year service package.
2. **Delivery Timeline:** The bidder shall specify the earliest timelines around which the appropriate equipment can be reliably delivered and /or installed at the designated location. Expedited delivery is sought, and delivery schedule will be a determining factor in this award.
3. **Past Performance:** Provide evidence through past references, client letters of reference and/or completion certificates of the bidder's experiences, selling similar equipment or same category equipment.

The bidder must provide a list of at least three (3) recent awards of similar scope and duration. The information shall be supplied as a table and shall include the legal name and address of the organization for which services were performed, a description of work performed, the duration of the work and the value of the contract, a description of any problems encountered and how it was resolved, and a current contact phone number of a responsible and knowledgeable representative of the organization. Please fill out Attachment E of the RFP: Past Performance.

3.1 Services Specified

For this RFP, DAI is in need of the goods described in Attachment A, Detailed Technical Specification.

3.2 Technical Evaluation Criteria

Each proposal will be evaluated and scored against the evaluation criteria and evaluation sub-criteria, which are stated in the table below. Cost/Price proposals are not assigned points, but for overall evaluation purposes of this RFP, technical evaluation factors other than cost/price, when combined, are considered significantly more important than cost.

Evaluation Criteria	Evaluation Sub-criteria	Maximum Points
Technical Specifications	<p>Proposals will be evaluated for solution quality based on the requirements of the RFP and the Bidder's technical ability to deliver an acceptable solution. /</p> <p>Bidder demonstrates technical competency and product specifications that demonstrate superior quality, product robustness, warranty, efficiency & performance, and serviceability.</p> <p>The proposed equipment and vendor should be suitable and adequate to deliver solutions for use within the Ukrainian market.</p> <p>Vendors must be authorized distributors for the brand/manufacturer of equipment they are proposing in their proposal.</p>	35 points
Servicing and maintenance	<p>The bidder should demonstrate the ability and capacity to provide servicing and maintenance during the life of the product in Ukraine. The bidder should indicate the typical lead time for servicing and maintenance after the request. Indicate the availability of remote diagnostics and support options. Indicate presence in Ukraine or neighboring countries of authorized staff or partners to provide servicing and maintenance. Indicate how long spare parts for the proposed model will be available on the market.</p>	20 points
Delivery Timeline	<p>The bidder shall specify the timelines around which the appropriate equipment can be delivered and/or installed at the designated location. Bidders will be evaluated on how quickly and reliably they are able to deliver the equipment. An expedited delivery schedule is a determining factor of evaluation.</p>	25 points
Past Performance	<p>Provide evidence through past references, client letters of reference and/or completion certificates of the bidder's experiences, selling similar equipment or same category equipment.</p>	20 points
Total Points		100 points

4. Instructions for the Preparation of Cost/Price Proposals

4.1 Cost/Price Proposals

Cost/Price proposals shall be sent in a separate attachment from technical proposals and shall be clearly labeled as "VOLUME II: COST/PRICE PROPOSAL." Provided in **Attachment B** is a template for the Price Schedule for fixed price awards. Bidders shall complete the template, including as much detailed information as possible. Pricing must be inclusive of all costs and include any installation/ assembly, setup services, any logistics, final delivery, equipment insurance cost and training services if required.

These goods are eligible for VAT exemption on the basis of the USAID Contract #72012118C00004 registered with the Secretariat of Cabinet of Ministers of Ukraine, registration card #3987-17 dated March 06, 2023, and accreditation certificate #288 dated January 11, 2017 (with amendments).

5. Basis of Award

5.1 Best Value Determination

DAI will review all proposals, and make an award based on the technical and cost evaluation criteria stated above and select the Bidder whose proposal provides the best value to DAI. DAI may also exclude a Proposal from consideration if it determines that a Bidder is "not responsible", i.e., that it does not have the management and financial capabilities required to supply and deliver the goods required.

Evaluation points will not be awarded for cost. The cost will primarily be evaluated for realism and reasonableness. DAI may award to a comparatively higher priced Bidder if a determination is made that the higher technical evaluation of that Bidder merits the additional cost/price.

DAI may award to a Bidder without discussions. Therefore, the initial Proposal **must contain the Bidder's best price and technical terms.**

5.2 Responsibility Determination

DAI will not enter into any type of agreement with an Offeror prior to ensuring the Offeror's responsibility. When assessing an Offeror's responsibility, the following factors are taken into consideration:

DAI will not enter into any type of agreement with a Bidder prior to ensuring the Bidder's responsibility. When assessing a Bidder's responsibility, the following factors are taken into consideration:

1. Provide copies of the required business licenses to operate in the host country.
2. Evidence of a Unique Entity ID (SAM) number (Please follow the instructions in **Attachment D** of the RFP package).
3. The source, origin and nationality of the services are not from a Prohibited Country (explained below).
4. Having adequate financial resources to finance and perform the work or deliver goods or the ability to obtain financial resources without receiving advance funds from DAI.
5. Ability to comply with required or proposed delivery or performance schedules.
6. Have a satisfactory past performance record.
7. Have a satisfactory record of integrity and business ethics.
8. Have the necessary organization, experience, accounting and operational controls and technical skills.
9. Have the necessary production, construction and technical equipment and facilities if applicable.
10. The company must be well-known worldwide and have a solid reputation for reliability and security.

11. Be qualified and eligible to perform work under applicable laws and regulations (availability of relevant licenses and certificates). Consent to receive payment for goods solely by bank transfer. Qualifications and permits to perform related works under acting legislation (availability of relevant licenses and certificates).
12. Registered / Preferred Distributor: the vendor shall provide evidence that they are a registered/preferred distributor in the territory of Ukraine for the Original Equipment Manufacturer (OEM) that has manufactured the specified equipment.
13. Serviceability: The vendor shall provide evidence of after-sales service capability for the specific equipment in Ukraine.
14. Installation: the vendor should provide evidence of capacity to services of installation and commissioning works.
15. Successful experience the firm has with related projects of similar scope and size.

6. Compliance with Terms and Conditions

6.1 General Terms and Conditions

Bidder shall be aware of the general terms and conditions for an award resulting from this RFP. The selected Bidder shall comply with all Representations and Certifications of Compliance listed in Attachment F.

6.2 Prohibited Technology

Bidders MUST NOT provide any goods and/or services that utilize telecommunications and video surveillance products from the following companies: Huawei Technologies Company, ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company, or any subsidiary or affiliate thereof, in compliance with FAR 52.204-25.

8.3 Source and Nationality

Under the authorized geographic code for its contract, DAI may only procure goods and services from the following countries.

Geographic Code 935: Goods and services from any area or country including the cooperating country but excluding Prohibited Countries.

DAI must verify the source and nationality of goods and services and ensure (to the fullest extent possible) that DAI does not procure any goods or services from prohibited countries listed by the Office of Foreign Assets Control (OFAC) as sanctioned countries. OFAC-sanctioned countries may be searched within the System for Award Management (SAM) at www.SAM.gov. The current list of countries under comprehensive sanctions includes Cuba, Iran, North Korea, Sudan, and Syria. Goods may not transit through or be assembled in comprehensive sanctioned origin or nationality countries, nor can the vendor be owned or controlled by a prohibited country. DAI is prohibited from facilitating any transaction by a third party if that transaction would be prohibited if performed by DAI.

By submitting a proposal in response to this RFP, Offerors confirm that they are not violating the Source and Nationality requirements of the goods or services being offered and that the goods and services comply with the Geographic Code and the exclusions for prohibited countries outlined above.

8.4 Unique Entity ID (SAM)

There is a **mandatory** requirement for your organization to provide a Unique Entity ID (SAM) to DAI. Without a Unique Entity ID (SAM), DAI cannot deem an Offeror “responsible” to conduct business with

and therefore, DAI will not enter into a subcontract/purchase order or monetary agreement with any organization. The determination of a successful offeror/applicant resulting from this RFP/RFQ/RFA is contingent upon the winner providing a Unique Entity ID (SAM) DAI. Offerors who fail to provide a Unique Entity ID (SAM) will not receive an award and DAI will select an alternate Offeror.

Obtaining a Unique Entity ID (SAM) may take up to 3 weeks or more. Therefore, offerors are strongly encouraged to initiate the process to obtain a Unique Entity ID (SAM) prior to submitting an offer. If an offeror is selected for award but does not have a Unique Entity ID (SAM), DAI reserves the right to deem the offeror ineligible for award or apply additional conditions in any resultant subcontract/purchase order.

For those required to obtain a Unique Entity ID (SAM), see Attachment D - Instructions for Obtaining a Unique Entity ID (SAM)- DAI'S Vendors, Subcontractors

7. Anti-Corruption and Anti-Bribery Policy and Reporting Responsibilities

DAI conducts business under the strictest ethical standards to assure fairness in competition, reasonable prices and successful performance or delivery of quality goods and equipment. **DAI does not tolerate the following acts of corruption:**

- Any requests for a bribe, kickback, facilitation payment, or gratuity in the form of payment, gift or special consideration by a DAI employee, Government official, or their representatives to influence an award or approval decision.
- Any offer of a bribe, kickback, facilitation payment or gratuity in the form of payment, gift or special consideration by an offeror or subcontractor to influence an award or approval decision.
- Any fraud, such as mis-stating or withholding information to benefit the offeror or subcontractor.
- Any collusion or conflicts of interest in which a DAI employee, consultant, or representative has a business or personal relationship with a principal or owner of the offeror or subcontractor that may appear to unfairly favor the offeror or subcontractor. Subcontractors must also avoid collusion or conflicts of interest in their procurements from vendors. Any such relationship must be disclosed immediately to DAI management for review and appropriate action, including possible exclusion from award.

These acts of corruption are not tolerated and may result in serious consequences, including termination of the award and possible suspension and debarment by the US Government, excluding the offeror or subcontractor from participating in future US Government business.

Any attempted or actual corruption should be reported immediately by either the offeror, subcontractor, or DAI staff to:

- Toll-free Ethics and Compliance Anonymous Hotline at (US) +1-503-597-4328
- Hotline website – www.DAI.ethicspoint.com, or
- Email to Ethics@DAI.com
- USAID's Office of the Inspector General Hotline at hotline@usaid.gov.

By signing this proposal, the offeror confirms adherence to this standard and ensures that no attempts shall be made to influence DAI or Government staff through bribes, gratuities, facilitation payments, kickbacks or fraud. The offeror also acknowledges that violation of this policy may result in termination, repayment of funds disallowed by the corrupt actions and possible suspension and debarment by the US Government.

8. Attachments

Official RFP appendices are included in the RFP package:

Attachment A: VOLUME I Technical Specifications (Attached to this email)

Attachment B: VOLUME II Price Schedule (Attached to this email)

Attachment C: Proposal Cover Letter (Stated below in the RFP document)

Attachment D: Instructions for Obtaining a Unique Entity ID (UEI) number - DAI's Vendors, Subcontractors (Attached to this email)

Attachment E: Past Performance (Stated below in the RFP document)

Attachment F: Representations and Certifications of Compliance (Stated below in the RFP document)

Attachment G: Proposal Checklist (Stated below in the RFP document)

8.1 Attachment C: Proposal Cover Letter

Date:

TO:

Development Alternatives, Inc.

We, the undersigned, provide the attached proposal in accordance with RFP-DC-23-0008 dated October 13, 2023. Our attached proposal is for the total price of _____ (figure and in words).

We certify a validity period of 60 (sixty) calendar days for the prices provided in the attached Price Schedule. We certify our financial responsibility and acceptance of DAI payment terms, which is payment upon delivery and acceptance of the delivered goods/ provided services.

Our proposal shall be binding upon us subject to the modifications resulting from any discussions.

We confirm that we are not providing any goods and/or services that utilize telecommunications and video surveillance products from the following companies: Huawei Technologies Company, ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company, or any subsidiary or affiliate thereof, in compliance with FAR 52.204-25.

We understand that DAI is not bound to accept any proposal it receives.

Yours sincerely,

Authorized Signature:

Name and Title of Signatory:

Name of Firm:

Address:

Telephone:

Email:

Company Seal/Stamp

8.2 Attachment E: Past Performance Form

Include projects that best illustrate your work experience relevant to this RFP, sorted by decreasing order of completion date.

Projects should have been undertaken in the past three years. Projects undertaken in the past six years may be taken into consideration at the discretion of the evaluation committee.

#	Project Title	Description of Activities	Location Province/ District	Client Email address Name/Tel No	Cost in US\$	Start-End Dates	Complete d on schedule (Yes/No)	Completion Letter Received? (Yes/No)	Type of Agreement, Subcontract, Grant, PO (fixed price, cost reimbursable)
1									
2									
3									
4									
5									

8.3 Attachment F: Representations and Certifications of Compliance

1. Federal Excluded Parties List - The Bidder Select is not presently debarred, suspended, or determined ineligible for an award of a contract by any Federal agency.
2. Executive Compensation Certification- FAR 52.204-10 requires DAI, as prime contractor of US federal government contracts, to report compensation levels of the five most highly compensated subcontractor executives to the Federal Funding Accountability and Transparency Act Sub-Award Report System (FSRS)
3. Executive Order on Terrorism Financing- The Contractor is reminded that US Executive Orders and US law prohibit transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of the Contractor/Recipient to ensure compliance with these Executive Orders and laws. Recipients may not engage with or provide resources or support to, individuals and organizations associated with terrorism. No support or resources may be provided to individuals or entities that appear on the Specially Designated Nationals and Blocked persons List maintained by the US Treasury (online at www.SAM.gov) or the United Nations Security Designation List (online at: http://www.un.org/sc/committees/1267/aq_sanctions_list.shtml). This provision must be included in all subcontracts/sub awards issued under this Contract.
4. Trafficking of Persons – The Contractor may not traffic in persons (as defined in the Protocol to Prevent, Suppress, and Punish Trafficking of persons, especially Women and Children, supplementing the UN Convention against Transnational Organized Crime), procure commercial sex, and use forced labor during the period of this award.
5. Certification and Disclosure Regarding Payment to Influence Certain Federal Transactions – The Bidder certifies that it currently is and will remain in compliance with FAR 52.203-11, Certification and Disclosure Regarding Payment to Influence Certain Federal Transactions.
6. Organizational Conflict of Interest – The Bidder certifies that it will comply with FAR Part 9.5, Organizational Conflict of Interest. The Bidder certifies that is not aware of any information bearing on the existence of any potential organizational conflict of interest. The Bidder further certifies that if the Bidder becomes aware of information bearing on whether a potential conflict may exist, the Bidder shall immediately provide DAI with a disclosure statement describing this information.
7. Prohibition of Segregated Facilities - The Bidder certifies that it is compliant with FAR 52.222-21, Prohibition of Segregated Facilities.
8. Equal Opportunity – The Bidder certifies that it does not discriminate against any employee or applicant for employment because of age, sex, religion, handicap, race, creed, color or national origin.
9. Labor Laws – The Bidder certifies that it is in compliance with all labor laws.
10. Federal Acquisition Regulation (FAR) – The Bidder certifies that it is familiar with the Federal Acquisition Regulation (FAR) and is in not in violation of any certifications required in the applicable clauses of the FAR, including but not limited to certifications regarding lobbying, kickbacks, equal employment opportunity, affirmation action, and payments to influence Federal transactions.
11. Employee Compliance – The Bidder warrants that it will require all employees, entities and individuals providing services in connection with the performance of a DAI Purchase Order to comply with the provisions of the resulting Purchase Order and with all Federal, State, and local laws and regulations in connection with the work associated therein.

By submitting a proposal, offerors agree to fully comply with the terms and conditions above and all applicable US federal government clauses included herein and will be asked to sign these Representations and Certifications upon award.

8.4 Attachment G: Proposal Checklist

Offeror: _____

Have you?

Submitted your proposal to DAI in a sealed envelope to the address (electronic or mailing) as specified in the General Instructions above?

Does your proposal include the following?

Separated Technical and Cost proposals individually sealed and labeled as Volume I and Volume II respectfully.

Detailed description of the proposed boat accompanying brochure, including pictures/drawings.

Signed Cover Letter (*use template in Attachment C*)

Proposal of the Product or Service that meets the technical requirements as per Attachment A

Response to each of the evaluation criteria

Documents used to determine Responsibility.

Evidence of an Unique Entity ID (SAM)

Past Performance (*use template in Attachment E*)

Valid Business License