

## **Deputy Director / Senior Project Manager – Sustainable Infrastructure**

### **(Cat. 1, Horizontal Legal, Analytical Support & Communications)**

#### **1. Objective and linkages to Reforms**

The Reform Support Team (RST) at the Ministry of Infrastructure of Ukraine (MoI) is a group of Ukrainian professionals (non-civil servants) funded on a temporary basis by the donors<sup>1</sup> that provides targeted technical support and assists in the design and implementation of priority reforms.

The RST at the MoI has been launched in 2016. In 2022 the decision has been made to merge the two RSTs under the URA programme – RST MinInfra and RST Ukravtodor respectively. It is expected that the merged RST will assist with the implementation of the following priority reforms:

- Public Administration Reform (PAR), Anti-Corruption and Capacity Building;
- Water Transport Reform;
- Road Sector Reform;
- Railway Sector Reform;
- Aviation Sector Reform;
- Tourism and Resorts Infrastructure Sector Development;
- Infrastructure Financing, Performance Based Budgeting;
- Infrastructure & Digital Transformation.

#### **2. Position and reporting line**

The merged RST is in need of a Deputy Director / Senior Project Manager, Sustainable Infrastructure. His/her role will be mainly focused on promotion of sustainable development goals relevant to the industry, introduction of the principles and new/innovative approaches of the EU Green Deal into policy documents. Among other duties, the Deputy Director/Senior Project Manager-Sustainable Infrastructure will also work across the entire transport sector.

Deputy Director/Senior Project Manager – Sustainable Infrastructure will be subordinated to the RST Director and:

- assist and support the Director in providing leadership to the RST by conduction day to day managerial duties,
- in the his/her absence, deputise for the Director as appropriate.

#### **3. Duration and proposed timeframe:**

Duration of current assignment is until August 31, 2022 with possible extension (subject to the availability of funding, the performance of the selected consultant and the specific needs of the RST).

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<sup>1</sup> It is financed from the Ukraine Stabilisation and Sustainable Growth Multi-Donor Account (MDA) managed by the EBRD. Contributors to the MDA are Denmark, Finland, France, Germany, Italy, Japan, the Netherlands, Norway, Poland, Sweden, Switzerland, the United Kingdom, the United States, and the European Union, the largest donor.

#### **4. Main Duties, Responsibilities and Deliverables**

- Cooperation and coordination with stakeholders (donors, experts, reforms teams, government officials, etc.), representation of RST in the working groups and committees involved in the reform process;
- Coordination of activities of sectoral project managers of RST in terms of project;
- Support the Ministry in development of the proper strategic communication framework consistent with the Ministry’s mission, priorities and sustainable development goals (SDG);
- Assistance to Director in the development of work plans, scopes, budgets and other key documents in order to advocate the SDG goals and overall reform projects;
- Development of proposals for improving legislation on infrastructure regulations, assistance in drafting respective laws and by-laws;
- Assistance in development and implementation of anticorruption policy and capacity building in the Ministry (and related agencies);
- Overall coordination and monitoring of horizontal reforms implementation in the in the Road Sector;
- Coordination of work with the management of the Ukravtodor, specifically with the Head of Ukravtodor on strategic planning;
- Maintaining regular communication with relevant units of the Ukravtodor, other ministries and agencies and the regional authorities, ensuring appropriate coordination and coherence between various programmes, projects and policies;
- Development of Program / Plan of all Ukravtodor reforms;
- Support the Ministry in stakeholder’s engagement, advocacy campaigns and communications;
- Participation in analysis of the effectiveness of the realization of infrastructure investments;
- Maintaining regular communications with international partner organisations and experts;
- Facilitating the work of international and local project experts;
- Other responsibilities as assigned by the Director.

#### **5. Qualifications, Skills and Experience:**

##### **5.1. Qualifications and skills:**

- Impeccable ethical standards, outstanding leadership skills;
- At least a Master’s degree in finance, economics, law, engineering and/or other related field;
- Experience in high-level negotiations, strong analytical, communication and presentation skills;
- PC literacy (PowerPoint, Project, Excel, Word; Visio is an asset);
- Strong analytical skills with the ability to interpret complex legal, commercial and financial information;
- Proven ability to lead a team of experts, in particular in donor-funded projects, business or public organizations;
- Experience in high-level negotiations, strong communication and presentation skills;
- Fluency in Ukrainian and English.

##### **5.2. Professional experience:**

- Preferably more than 10 years of general professional experience, of which:
  - at least 3 years of proven managerial experience in organisation of comparable size and
  - at least 5 years of proven experience in either project management, public or business administration, consulting (or fields related to the field of the assignment).

### 5.3. Other experience:

- Experience with the reforms implementation, especially as related to infrastructure in Ukraine and knowledge in political science is an asset;
- Knowledge and professional experience in the transport sector, in particular road sector, is an asset;
- Prior experience of work in public services reform team is an asset;
- Experience in leading multidisciplinary teams is an asset.

### 6. Funding Source

The funding source of this assignment is the EBRD Ukraine Stabilisation and Sustainable Growth Multi-Donor Account (MDA). Contributors to the MDA are Denmark, Finland, France, Germany, Italy, Japan, the Netherlands, Norway, Poland, Sweden, Switzerland, the United Kingdom, the United States and the European Union, the largest donor. Please note, selection and contracting will be subject to the availability of funding.

### 7. Submissions

Submissions must be prepared in English only and be delivered electronically by **8 of February 2022** to the following address: [hr.rst.miu@gmail.com](mailto:hr.rst.miu@gmail.com).

All submissions must include:

- Completed, signed and scanned/photographed Application Form (please find it in the position announcement);
- Completed, signed and scanned/photographed Non-Disclosure Agreement Form (also in the position announcement)
- Applicant's CV;
- At least one Reference Letter from a recent supervisor/manager (in English, or Ukrainian with English translation), signed by the referee and scanned/photographed.
- contact details for two further referees who, if contacted, can attest to the professional and/or educational background of the candidate.

Only applications which have been submitted using the correct template and are fully completed will be considered.

**Important notice: only Ukrainian nationals are eligible to apply; civil servants are not eligible to apply unless 6 months have elapsed since they left such employment.**

### 8. Selection Procedure

Following the evaluation of all applications received, selected candidates may be invited to the tests. Only shortlisted candidates will be invited to the interview.