

**Communication Expert Supporting the Working Group of Experts at the MRTOT**

**Scope of Work (SoW)**

1. **Introduction to DRC**

The **Danish Refugee Council** (DRC) is a leading international humanitarian displacement organisation, supporting refugees and internally displaced persons during displacement, in exile, upon return, or when settling and integrating into a new place. DRC provides protection and life-saving humanitarian assistance, supports displaced persons in becoming self-reliant and included in hosting societies – and works with communities, civil society and responsible authorities to promote the protection of rights and peaceful coexistence.

In Ukraine, DRC operated from 2007 until 2013 with European Commission funding, implementing a nationwide program for the protection of refugee children and capacity building of civil society and asylum authorities. In 2014, DRC reopened operations to support the humanitarian response to the current crisis. The DRC Ukraine country program operates from a national office in Kyiv and field offices in Mariupol and Slovyansk/Severodonetsk, covering programs in the Protection, Legal Assistance, Mine Action, and Livelihoods sectors. The Kyiv office provides overall coordination of the country program and operational support, as well as direct project implementation of the Legal Assistance and Cross-Border Capacity Building programs.

1. **Background**

In conflict-affected countries, the capacity building of state institutions is one of the most crucial elements to ensure stabilisation and peaceful transition from early recovery stages. It is vital to strengthen the human and institutional capacities and resources of national, regional and local authorities to work together on developing concrete approaches, mechanisms, and tools that will promote and contribute to peaceful solutions. Cross-Border Capacity Building (CBCB) is an innovative programme which supports the implementation of DRC 2020 Mission Statement by addressing the capacity needs of the government to enable it to support IDPs and conflict-affected persons in line with international norms. This is achieved through multiple channels including bringing policy-making and operational staff from national, regional and local governments from countries which have faced and addressed similar displacement issues together with their counterparts in Ukraine.

**Project Title:** Promoting Peacebuilding and Reconciliation in Ukraine

**Donor:** European Union/United Nations Development Programme (UNDP)

**Project Outline:** The ‘Promoting Peacebuilding and Reconciliation in Ukraine’ project is implemented under the CBCB programme. The project is part of the EU-funded EU4East programme and the UN Recovery and Peacebuilding Programme (UN RPP), which will contribute to the implementation of Component 4 of UN RPP and provide support to the Ministry for Reintegration of Temporarily Occupied Territories of Ukraine (MRTOT) to enhance its capacity on peacebuilding and reconciliation. The overall objective of the project is to increase the peacebuilding and reconciliation efforts and improve institutional capacities of the MRTOT. The project has two outputs:

1. The capacity of the MRTOT in peacebuilding and reconciliation issues is developed, with input from relevant experiences of other post-conflict countries.
2. The capacity of the MRTOT in service delivery and coordination is strengthened based on the best national and international approaches, standards and procedures.
3. **Objective**

The objective of the assignment is to provide expert support to the work of the Working Group of Experts (WGE) established at the MRTOT with the assistance of DRC.

The WGE focuses on developing a peacebuilding strategy of the MRTOT, strengthening structural entities of the MRTOT and conducting a consultation process with civil society. The WGE is chaired and hosted by the MRTOT and composed of Ukrainian, Georgian and Moldovan peacebuilding experts. The information and knowledge shared and transferred at the WGE meetings aim to boost the capacity of the MRTOT staff on peacebuilding.

1. **Work Assignment**

In close collaboration with the MRTOT representatives and other members of the WGE, under the direct supervision of DRC Ukraine, contribute to the work of the WGE by:

* participating in online and/or offline WGE meetings and consultations with civil society actors;
* preparing recommendations to the MRTOT on the communication of peacebuilding strategy (August – October 2021);
* assisting in the development of a consensual Peacebuilding Vocabulary (August – October 2021);
* developing communication materials for the MRTOT (August – October 2021).

1. **Required Deliverables and Timeline**

* Recommendations to the MRTOT on the communication of peacebuilding strategy (August- October 2021);
* At least two communication materials for the MRTOT (the substance will be designed with the selected expert in cooperation with the MRTOT and WGE; (August – October 2021).

All deliverables will be submitted to DRC via email in Ukrainian and English. All deliverables are subject to DRC review and approval. The expert has to respond to DRC comments and reflect the respective changes in all the above deliverables before they can be considered final.

The duration of the assignment: 19 August – 31 October 2021 (in total, ten working days within this timeframe).

1. **Required Qualifications and Experience**

* Advanced university degree in government relations, communications, media studies, peace and conflict studies or other relevant social sciences;
* Extensive knowledge of peacebuilding and conflict management practices in Ukraine; awareness of conflict sensitivity and do-no-harm principle;
* Minimum of five years of relevant professional experience in government relations, communications, media, think tanks, governmental, inter-governmental, or non-governmental organisations in Ukraine;
* Experience of developing communication strategies would be an asset;
* Working experience with senior officials within governmental, inter-governmental, and non-governmental organisations in Ukraine would be an asset;
* Full computer literacy and availability of own IT equipment (i.e. laptop, printer) to perform the assignment;
* Willingness and availability to attend offline WGE meetings provided the pandemic situation is conducive;
* Demonstrated ability to work in a multicultural environment and establish harmonious and effective relationships;
* Fluency in Ukrainian, Russian and English.