

REQUEST FOR PROPOSAL (RFP)

RFP No. 479

Questions

	Questions	Answers
Bidding	It is stated that the proposal shall be in English and Ukrainian. Does it mean that a bidder shall prepare two language versions of its proposal?	The proposal as well as all correspondence and documents exchanged between the Bidder and the Buyer under this RFP 479 shall be in English and Ukrainian. English language is considered the main language. A bidder shall prepare its proposal in both English and Ukrainian languages.
Public Opinion Research	a. Can we organize separate sessions for different interviewers' teams? The required number of interviewers exceeds reasonable limits for participants per one training session. b. Can we conduct the training online? c. Is Global Communities going to participate in training sessions? If so, what is an expected participation format: observation of some sessions, observation of all sessions, participating as a trainer, examination of interviewers? d. The training post-test — who develops tools for testing and test interviewers, Global Communities or the Supplier?	a. Yes, it can be separate sessions. Please ensure meeting all COVID-19 safety requirements and measures while organizing the training; b. The training could be delivered in both online and offline mode; c. GC representative will be participating as an observer during training. Please also consider organizing the online participation of GC representatives during live training. d. Supplier must develop tests for checking interviewers' knowledge after training. GC will provide Supplier with the feedback on a tests draft.
	According to the RfP, data collection should be conducted in the period of November 2021 - February 2022. The required number of interviews is about 37-40k. (...) <i>Is it possible to prolong the timeline of deliverables? (original text was formatted)</i>	A proposal must meet the timeline of deliverables as per RFP. Field period can't be extended as GC is limited by the program duration and reporting requirements.
	Can the control procedures be organized as back-check control phone interviews?	According to RFP, the control procedure consists of two stages: a. Data collection stage: interview recordings should be collected/recorded with software and reviewed throughout this stage. b. Fieldwork control stage: at this stage, an organization could use 'back-check' control phone interviews as one of the control methods.
Qualitative in-depth analyses – Focus group discussion (FGD)	It is required to conduct 6 focus groups with 8-12 participants each, 60 in total. In order to get 60 participants in total, each FGD should have 12 participants. (...) Is it possible to change the methodology in the RfP?	8 persons are an obligatory minimum number of participants that should participate in the focus group discussion. 60 residents should be reached in total. As regards online FGD, it is expected that in total 6 group discussions will be conducted. Please, notice, that in order to ensure a proper group dynamic an organization can apply 'breakout room' or similar functionality.

	Should the participants in each FGD be from one CC, or can they be mixed?	Each focus group discussion should consist of certain CC residents. However, it could be residents from different cities, settlements, villages. The final FGD list should be developed based on GC recommendations.
	Who will select CCs for the FGD?	The final list of CCs participating in FGD should be developed based on GC recommendations.
	Questions on moderators' training: a. Can we conduct the training online? b. Is Global Communities going to participate in training sessions? If so, what is an expected participation format?	a. Yes. b. Yes, GC representative will be participating as an observer during online training. Please also consider organizing online participation of GC representative during live trainings
Partnership/ Consortium	Чи готова Організація Global Communities до трьохсторонньої угоди (компанія-виконавець та підрядник з польових робіт). Всі відповідні реєстраційні і кваліфікаційні відомості будуть надані на дві компанії.	GC will sign an agreement with one selected organization. Partnership with other organizations goes beyond GC responsibilities.