

ANNEX 1: FULL APPLICATION NARRATIVE TEMPLATE

Please submit the Full Application per instructions provided below.

The text below is e.g. and actual criteria will change based on each solicitation.

Section	Maximum pages
<p style="text-align: center;">1. Cover Page</p> <p>The cover page should include: Name and address of the organization, Name(s) and title(s) of the principal author(s) of this application; Title of the proposed program; Point of contact.</p>	1 page
Please insert text here	
<p style="text-align: center;">2. Executive Summary</p> <p>This section will present a high-level synopsis of the applicants’ response to the RFA/APS. The Executive Summary should be a brief overview of the engagement and should identify the main features and benefits of the proposed approach and capabilities of the applicant.</p>	1 page
Please insert text here	
<p>Project Description</p> <p>This section should describe each activity/milestone and include the following: Description of proposed activity that will result in:</p> <ul style="list-style-type: none"> • Building capacity of the civil society sector in ensuring fair and transparent privatization of state-owned assets. • Supporting the implementation of the Privatization Communication Strategy whereby the public will have access to real-time information and a clear understanding of the privatization process and its benefits for the Ukrainian society. 	1 page per activity
Please insert text here	
<p style="text-align: center;">3. Project Impact</p> <p>Clear and credible articulation of the grant’s impact on the economic development, governance and enterprise growth of beneficiaries/partners and where relevant, to the regional industry or sector;</p>	1 page
Please insert text here	
<p style="text-align: center;">4. Project Implementation Plan and Milestone Schedule</p> <p>a. Gantt chart of planned activities and a timeline with a brief narrative. b. Applicant describes milestones/activities as a verifiable product, task, deliverable, or goal;</p>	2 pages

<p>c. Applicant describes how they will document the completion of the product, task, deliverable, or goal</p> <p>d. Applicant indicates dates when the milestone is expected or required to be completed.</p>	
<p>Please insert text here</p>	
<p>5. Experience and Capacity</p> <p>a. The applicant demonstrates technical, managerial and financial capacity to implement the proposed activity;</p> <p style="margin-left: 40px;">a. Include CVs of key staff and management personnel.</p> <p style="margin-left: 40px;">b. Describe the qualifications and relevant experience external consultants (if known at this point) that would be assigned to this project</p> <p>b. Identifies organizational weaknesses and gaps for institutional capacity building through the grant.</p>	<p>2 pages, excluding CVs</p>
<p>Please insert text here</p>	
<p>6. Cost and Budget</p> <p>a. The applicant should provide a detailed budget in U.S. Dollars presenting the costs for each proposed Milestone.</p> <p>b. Applicants provides budget and narrative, including the summary of the information provided in the application budget forms and includes total grant request</p> <p>c. Applicant describes any other donor funding currently received and how it will allocate resourced for multiple grants.</p> <p>d. Describe the ability to leverage, co-finance or mobilize resources to support organization’s activities.</p>	<p>1 page narrative and utilize template in Annex C</p>
<p>Please insert text here</p>	
<p>7. Monitoring and Evaluation Plan</p> <p>Describe monitoring and evaluation methods and tools used to measure and evaluate the program activities, targets and results. List of mandatory indicators and their definitions are detailed in Annex B. Please add additional results from proposed activities</p> <p>Granted organizations will have to coordinate all reporting related to implementation work including but not limited to:</p> <ul style="list-style-type: none"> • Collect baseline data on the assigned EDGE Buy-In indicators; • During implementation, collect and report on quantitative indicator data and qualitative information; • Prepare Monthly progress reports (5 work days before the end of the month); • Complete Post Evaluation form and an Activity Results Report, including photos of the implemented activity/event; • Complete input for development of Success Stories; 	<p>1 page narrative and utilize template in Annex B</p>

<ul style="list-style-type: none"> • Contribution to the development of the Quarterly Report including the M&E reporting; • Annual report including Annual Accomplishments, Lessons Learned and Best Practices; <p>Grantees will have to integrate learning into the activities, i.e. adjust the implementation plan based on the feedback from EDGE Buy-In, results from the conducted activities and new opportunities that arise.</p>	
<p>Please insert text here</p>	
<p>8. Sustainability Results/ Plan</p> <ul style="list-style-type: none"> • Present a vision for how new activities contribute to the organizational sustainability; • Demonstrate the ability to finance USAID-funded activities, after the end of USAID support. 	<p>1 page</p>
<p>Please insert text here</p>	