

REQUEST FOR PROPOSAL (RFP)

RFP No. 325

Date: October 18, 2019

Subject:
Request for Proposals for the procurement of sport equipment for Halytsynivska CC (Mykolaivska oblast) in the framework of USAID funded DOBRE Program.

From	Whom
Global Communities, implementing agency of DOBRE Decentralization Offering Better Results and Efficiency Program financed by the United States Agency for International Development (USAID) (referred to as “BUYER” hereinafter)	Potential suppliers (referred to as “BIDDER” hereinafter)

Proposals Submission Time and Date:	The Proposal must be submitted for the attention of:	Conditions of Payment:
By 12:00 Kyiv time on November 01, 2019, at the latest	<p>Global Communities</p> <p>International Technical Assistance Program “Decentralization Offering Better Results and Efficiency” USAID DOBRE</p> <p>Address: 5b, Dilova str., Office 510, 5th Floor, Kyiv, Ukraine</p> <p>Email: dobreprocurement@globalcommunities.org</p>	<p><u>Post payment during 30 calendar days after delivery.</u> <u>If it is unacceptable, please indicate yours.</u></p>

I. TERMS OF REFERENCE

A. Global Communities invites you to submit proposals for sport equipment for Halytsynivska CC (Mykolaivska oblast) in the framework of USAID funded DOBRE as per the Specifications attached as Annexes B.1, B.2, B.3, B.4 (by separate lots). The bidders can submit their offers on all the lots, as well as on each lot separately.

II. INSTRUCTIONS FOR POTENTIAL SUPPLIER

A. Form of Proposal

The proposal as well as all correspondence and documents exchanged between the Bidder and the Buyer under this RFP 325 shall be in English or Ukrainian.

The proposal must specify the following details and confirmations:

1. The Proposal should be submitted on or before the deadline for this purpose, on a company letterhead, signed by an authorized representative and include the contact details of the Bidder.
2. Conformity to technical specifications. **The Bidder must confirm that all items are responsive to, or exceed, the estimated requirements.**
3. The Proposal must be valid for at least 60 calendar days from the proposal submission deadline date.
4. Prices must be quoted in Ukrainian hryvnias (UAH).
5. **Prices must be quoted without the VAT.** The Buyer is exempt from taxes within the customs territory of Ukraine and shall provide a certified copy of its registration card issued by the Ministry of Economic Development and Trade of Ukraine; The Buyer shall also provide a copy of its approved procurement plan.
6. Price for each item. The price must be quoted as a total amount on an all-inclusive basis, including delivery to Halytsynivska CC (Mykolaivska oblast).
7. Eligibility for participation in the tender.
 - a. To be eligible to submit a proposal in response to this RFP, the Bidder must conform to the requirements in this RFP.
 - b. The Bidder complies with the U.S. sanctions and embargo laws, including U.S. Executive Order 13224 on Terrorist Financing and U.S. laws that prohibit transactions with, and the provision of resources and support to, individuals or entities associated with terrorism. Any person or organization taking part in this tender as a bidder or a sub-contractor must certify and confirm together with submitting other documents that the person or organization is not listed on the U.S. Department of Treasury Office of Foreign Assets Control (OFAC) Specially Designated Nationals (SDN), and is eligible for participation in the tender. Global Communities must disqualify any offers from persons or organizations listed on the said OFAC SDN list or found not to be eligible for the participation in the tender on other grounds. Companies and persons listed on the Excluded Parties List System (www.epls.gov) are not eligible for receiving funds.
8. The Buyer reserves the right to accept or reject any proposal, and to cancel the tender, reject all proposals at any time prior to the award without assuming any liability and without the duty to inform Bidders about reasons for Global Communities' actions. In this case, **the Buyer shall not be liable to the Applicant or the Applicants or bear any obligation to inform the Applicant or Applicants of the reasons for such Program actions.**
9. This RFP may be modified by means of amendments. Copies of amendments shall be issued to all Bidders.



10. Any order of services to be made on the basis of this Request for Proposal shall be subject to Global Communities General Terms and Conditions of Goods and Service Procurement Contracts.

11. The Buyer will not send any notices to Bidders with confirmation about proposals received. The Buyer will not send any notices to unsuccessful Bidders.

B. Evaluation Criteria

Proposals will be evaluated in accordance with criteria listed below. First, the Buyer will evaluate proposals for meeting obligatory criteria to determine conformity to the requirements. While evaluating the proposal, the Buyer may seek additional information from any source it considers appropriate to obtain or confirm information about the Bidder's proposal.

Following is an illustrative example of the criteria that might apply to evaluate proposals/bids.

1. Conformity to the order list specification	Acceptable/Unacceptable
2. Validity of the proposal for 60 calendar days	Acceptable/Unacceptable
3. VAT exemption	Acceptable/Unacceptable
4. Eligibility for taking part in this RFP	Acceptable/Unacceptable
5. Warranty (not less than 12 months)	Acceptable/Unacceptable
6. Delivery no longer than within 60 business days after signing of an agreement	Acceptable/Unacceptable
7. Price	60 points
8. Quality of proposal (compliance of the specification with the requirements set, availability of certification of the equipment proposed)	30 points
9. Payment terms*	10 points

* The proposed payment terms will be evaluated according to the following methodology, where the maximum number of points (10) is received by the proposal submitted by bidder who agrees to 100% post-payment within 30 calendar days after delivery; 5 points – prepayment up to 25%; 0 points - prepayment more than 25%.

All clarification requests shall be sent in writing to the addresses specified hereinabove by **12:00 pm on October 29, 2019**, at the latest. Please refrain from personal visits and phone calls. Any information provided to one Bidder with regard to this RFP will be made available to all Bidders.

Sincerely,

Global Communities

“Decentralization Offering Better Results and Efficiency” International Technical Assistance Program

USAID DOBRE



Annex A Proposal Requirements

1. Please confirm next mandatory requirements:

- | | |
|---|-------------------------|
| 2. Conformity to the order list specification | Acceptable/Unacceptable |
| 3. Validity of the proposal for 60 calendar days | Acceptable/Unacceptable |
| 4. VAT exemption | Acceptable/Unacceptable |
| 5. Eligibility for taking part in this RFP | Acceptable/Unacceptable |
| 6. Warranty (not less than 12 months) | Acceptable/Unacceptable |
| 7. Delivery no longer than within
60 business days after signing of an agreement | Acceptable/Unacceptable |

If payment conditions are unacceptable, please indicate yours









Please specify delivery date









8. General information

Please fill the table with general information

Company name:			
Code for Uniform State Register of Enterprises and Organisations (for legal entities) or Registration number of taxpayer's account (for private entrepreneur)			
Address:	Postal code:	City:	Country:
P. O. Box and mailing address			
Phone number:			
E-mail:			


















Annex B.1: Specification. Sport equipment (inclusive).

Items	Images*	Unit of measure	Quantity
1. Basic equipment system for training in the physical treatment room (yellow or purple). Overall dimensions: 2730 x 2050 x 620 mm		pcs	1.00
2. Play soft modules - dry pool "Corner" (yellow and purple) 1.8 x 1.8 x 0.4		pcs	1.00
3. Beam sensory swing for vestibular apparatus development. Color - yellow or purple. Maximum weight: 130 kg. Dimensions: 198 cm rope; 120 x 25 cm (diameter).		pcs	1.00
4. "Yevminov" preventor + attachment to the wall bars.		pcs	2.00
5. Machine for hugging and squeezing. Yellow - purple. Dimensions: 850x375x655. Material: top grade birch plywood, phthalate-free PVC, metal, primary elastic polyurethane foam		pcs	1.00
6. Nest-drop sensory swing. Dimensions: Height 180 cm. Shape: nest-drop. Material: cotton, primary elastic polyurethane foam. (yellow).		pcs	2.00
7. Frameless soft tunnel. Yellow – purple. Dimensions: 100x40x40 (internal), 100x60x60, (external).		pcs	1.00
8. Set of sensory balls, 3 pieces. A set of 3 balls with a diameter of at least 25 cm, 50 cm, 75 cm. Weight: 4, 14, 24 kg.		pcs	2.00

9. Tactile honeycomb pathway. Material: Plastic. Dimensions: 48.8x26x11.1 cm. Composition: 6 parts (3 yellow and 3 orange). Maximum permissible weight – 60 kg. Product weight – 7 kg.		pcs	1.00
10. Tactile wavy pathway. Dimensions: 45x10x6 cm Composition: 8 parts.		pcs	1.00
11. Sports complex with hanging bars + children horizontal bar and ribbed board. Dimensions: 240 x 80 x 210 cm.		pcs	1.00
12. Dry pool ball (colored) Material: Plastic Dimensions: diameter 7-8.		pcs	1119.00
13. Rainbow slide and swing. Dimensions: 1100x500x453 mm. Form: arc. Material: top grade birch plywood, eco-friendly lacquer, non-toxic safe paint.		pcs	3.00
14. Set of wild cucumber massage balls, large, 12 pieces per set. Material: rubber. Dimensions: 11x5x5 cm.		pcs	1.00
15. Children solo pedal trainer.		pcs	2.00
16. "Grass" rug 2 by 3 m (purple, unsaturated).		pcs	2.00






* The images are provided for information only, the proposals should contain similar or equivalent items.








Annex B.2: Specification. Sport equipment (inventory).

Items	Images*	Unit of measure	Quantity
1. SPART (Rising) Vinyl Dumbbells 2x5 kg (DB2113-5Black) dumbbells for women's fitness and aerobics or equivalent.		set	50.00
2. SPART (Rising) Vinyl Dumbbells 2x3 kg (DB2113-3Purple) dumbbells for women's fitness and aerobics or equivalent.		set	50.00
3. HouseFit Vinyl Dumbbell 2 kg (DD 6948-2) for women's fitness and aerobics or equivalent.		pcs	100.00
4. Gym ball - PowerPlay 4002 Violet massager 75 cm + pump for women's fitness and aerobics (blue, green, yellow) or equivalent.		pcs	50.00
5. SPART (Rising) Anti Burst Gym Ball 65 cm (GB2085-65) + pump for women's fitness and aerobics (blue, green, yellow) or equivalent.		pcs	50.00
6. SPART (Rising) Aerobic Step (GE3400) for women's fitness and aerobics or equivalent.		pcs	10.00
7. HMS yoga mat (YM01) blue, yellow, green for women's fitness and aerobics or equivalent.		pcs	94.00
8. Gymnastic body bar 18LB (8kg) FI-2688-18 or equivalent.		pcs	50.00
9. Power Roller Power AB Wheel PS-4006 Gray-Black (PS-4006_Grey-Black) or equivalent.		pcs	50.00
10. Elastic band for pull-ups IronMaster 208x4.4 cm IR97660-44 or equivalent.		pcs	50.00
11. Elastic band for pull-ups IronMaster 208x2,2 cm IR97660-22 or equivalent.		pcs	50.00
12. PowerPlay Rubber Expander Set 4113 (5 in 1) (PP_4113) or equivalent.		pcs	50.00
13. Champion metal hoop 860 mm Green (CH-3560) or equivalent.		pcs	50.00
14. Power System PS-4072 ankle weights 2 x 1.5 kg Gray (PS_4072_Grey) or equivalent.		set	50.00
15. LiveUp Thigh Master Blue Butterfly pulley weighs (LS3166) or equivalent.		pcs	50.00
16. Elastic band for pull-ups IronMaster 208x3,2 cm IR97660-32 or equivalent.		pcs	50.00
17. Tatami, dovetail 2.5cm 1 m by 1 m.		pcs	35.00

* The images are provided for information only, the proposals should contain similar or equivalent items.



Annex B.3: Specification. Sport equipment (simulators).

Items	Images*	Unit of measure	Quantity
1. "Inclined bench" sport element. Colors: dark gray and orange.		pcs	7.00
2. "VORKAUT-5" sports equipment, or equivalent. Dimensions: L 6750 x W 5200 x H 2500. Assembly: double ladder 1168x80x2500mm - 2pcs; horizontal bar 1200x80x2500mm (with possibility to set different height level) - 4pcs; double arm - 2195x1168x42mm - 1pcs; element "Snake" 1600mm - 1pcs; element "Side bars" - 2195mm - 1pcs; element "Attachable bars" - 722mm - 2pcs. Counter - d-89mm pipe, d-32 and 42mm cross-sections. Metal thickness - 3mm. All details are interconnected by clamps. The metal is powder coated and baked in the oven. Colors: dark gray and orange.		pcs	7.00
3. Workout – "Captain America", or equivalent. Complex consists of: crossbars for tightening - 3 pcs; sports product "snake" - 1 pcs; vertical bar - 1 pcs; Swedish vertical stand - 1 pcs; horizontal bar - 1 pcs; 45 ° press bar - 2 pcs; bars - 1 pcs; color - red-black.		pcs	1.00
4. "Street skier" simulator - a simulator with which you can work out the muscles of the legs, waist, buttocks, arms, chest and back. Dimensions: length: 1.0 * width: 0.51 * height: 1.65.		pcs	8.00
5. Street simulator "thrust from above" - helps to form a beautiful torso and give it relief. Dimensions: length: 1.75 * width: 1.13 * height: 1.97.		pcs	8.00

6. Street simulator "Air walker". Dimensions: length: 1.1 * width: 0.5 * height: 1.5.		pcs	8.00
7. "Pendulum" street simulator. Dimensions: length: 1.8 * width: 1.0 * height: 1.9.		pcs	8.00
8. Street "Exercise Bike". Dimensions: length: 1.0 * width: 0.65 * height: 1.5.		pcs	8.00
9. Bars. Dimensions: width 500 mm. * length is 1482 mm. * height 1 141 mm. Load 200 kg. Weight 61 kg.		pcs	7.00
10. "InterAtletika LP035-1.7" park bench with herring. Dimensions: length: 1750 mm * width: 693 mm * height: 763 mm or equivalent.		pcs	2.00
11. Park bench "InterAtletika LP035.1-1.7", without herringbone. Dimensions: length: 1750 mm * width: 693 mm * height: 514 mm, or equivalent.		pcs	14.00
12. "Rowing" simulator. Dimensions: length: 0.9 * width: 0.564 * height: 0.7.		pcs	8.00

*** The images are provided for information only, the proposals should contain similar or equivalent items**

Annex B.4: Specification. Tribunes.

Items	Images*	Unit of measure	Quantity
<p>1. Two-row tribune, 15 m by 52 seats, "UT 720-15", or equivalent. Dimensions: length: 14992 mm * width: 1370 mm * height: 1565 mm</p>		set	4
<p>2. Tribune for 42 seats "Ut 705", or equivalent. Dimensions: length: 6670 mm * width: 3105mm * height: 2365mm</p>		set	4

* The images are provided for information only, the proposals should contain similar or equivalent items



Annex C.1: Detailed Budget. Sport equipment (inclusive).

No.	Goods/Service Item	Quantity	Terms of Delivery (business days)	Warranty (months)	Price in Hryvnia (UAH, without VAT)	Total, in Hryvnia (UAH, without VAT)
1.						
2.						

Annex C.2: Detailed Budget. Sport equipment (inventory).

No.	Goods/Service Item	Quantity	Terms of Delivery (business days)	Warranty (months)	Price in Hryvnia (UAH, without VAT)	Total, in Hryvnia (UAH, without VAT)
1.						
2.						

Annex C.3: Detailed Budget. Sport equipment (simulators).

No.	Goods/Service Item	Quantity	Terms of Delivery (business days)	Warranty (months)	Price in Hryvnia (UAH, without VAT)	Total, in Hryvnia (UAH, without VAT)
1.						
2.						

Annex C.4: Detailed Budget. Tribunes.

No.	Goods/Service Item	Quantity	Terms of Delivery (business days)	Warranty (months)	Price in Hryvnia (UAH, without VAT)	Total, in Hryvnia (UAH, without VAT)
1.						
2.						

Signature:

Seal

Date: