

REQUEST FOR PROPOSAL (RFP)
RFP No. 305

Date: September 06, 2019

<p>Subject: Request for Proposals for procurement of sport equipment for Vysokopilska (Khersonska oblast) and Pokrovska (Dnipropetrovska oblast) CC in the framework of USAID funded DOBRE Program.</p>
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From	Whom
<p>Global Communities, implementing agency of DOBRE Decentralization Offering Better Results and Efficiency Program financed by the United States Agency for International Development (USAID) (referred to as “BUYER” hereinafter)</p>	<p>Potential suppliers (referred to as “BIDDER” hereinafter)</p>

Proposals Submission Time and Date:	The Proposal must be submitted for the attention of:	Conditions of Payment:
<p>By 12:00 Kyiv time on September 18, 2019, at the latest</p>	<p>Global Communities</p> <p>International Technical Assistance Program “Decentralization Offering Better Results and Efficiency” USAID DOBRE</p> <p>Address: 5b, Dilova str., Office 510, 5th Floor, Kyiv, Ukraine</p> <p>Email: dobreprocurement@globalcommunities.org</p>	<p><u>Post payment during 30 calendar days after delivery. If it is unacceptable, please indicate yours.</u></p>

I. TERMS OF REFERENCE

A. Global Communities invites you to submit proposals for procurement of sport equipment for Vysokopilaska (Khersonska oblast) and Pokrovska (Dnipropetrovska oblast) CC in the framework of USAID funded DOBRE as per the Specifications attached as Annex B1, B2 (proposals can be submitted for each lot separately as well as for the both lots together).

II. INSTRUCTIONS FOR POTENTIAL SUPPLIER

A. Form of Proposal

The proposal as well as all correspondence and documents exchanged between the Bidder and the Buyer under this RFP 305 shall be in English or Ukrainian.

The proposal must specify the following details and confirmations:

1. The Proposal should be submitted on or before the deadline for this purpose, on a company letterhead, signed by an authorized representative and include the contact details of the Bidder.
2. Conformity to technical specifications. **The Bidder must confirm that all items are responsive to, or exceed, the estimated requirements.**
3. The Proposal must be valid for at least 60 calendar days from the proposal submission deadline date.
4. Prices must be quoted in Ukrainian hryvnias (UAH).
5. **Prices must be quoted without the VAT.** The Buyer is exempt from taxes within the customs territory of Ukraine and shall provide a certified copy of its registration card issued by the Ministry of Economic Development and Trade of Ukraine; The Buyer shall also provide a copy of its approved procurement plan.
6. Price for each item. The price must be quoted as a total amount on an all-inclusive basis, **including delivery to Vysokopilaska (Khersonska oblast) and Pokrovska (Dnipropetrovska oblast) CC.**
7. Eligibility for participation in the tender.
 - a. To be eligible to submit a proposal in response to this RFP, the Bidder must conform to the requirements in this RFP.
 - b. The Bidder complies with the U.S. sanctions and embargo laws, including U.S. Executive Order 13235 on Terrorist Financing and U.S. laws that prohibit transactions with, and the provision of resources and support to, individuals or entities associated with terrorism. Any person or organization taking part in this tender as a bidder or a sub-contractor must certify and confirm together with submitting other documents that the person or organization is not listed on the U.S. Department of Treasury Office of Foreign Assets Control (OFAC) Specially Designated Nationals (SDN), and is eligible for participation in the tender. Global Communities must disqualify any offers from persons or organizations listed on the said OFAC SDN list or found not to be eligible for the participation in the tender on other grounds. Companies and persons listed on the Excluded Parties List System (www.epls.gov) are not eligible for receiving funds.
8. The Buyer reserves the right to accept or reject any proposal, and to cancel the tender, reject all proposals at any time prior to the award without assuming any liability and without the duty to inform Bidders about reasons for Global Communities' actions. In this case, **the Buyer shall not be liable to the Applicant or the Applicants or bear any obligation to inform the Applicant or Applicants of the reasons for such Program actions.**
9. This RFP may be modified by means of amendments. Copies of amendments shall be issued to all Bidders.

10. Any order of services to be made on the basis of this Request for Proposal shall be subject to Global Communities General Terms and Conditions of Goods and Service Procurement Contracts.

11. The Buyer will not send any notices to Bidders with confirmation about proposals received. The Buyer will not send any notices to unsuccessful Bidders.

B. Evaluation Criteria

Proposals will be evaluated in accordance with criteria listed below. First, the Buyer will evaluate proposals for meeting obligatory criteria to determine conformity to the requirements. While evaluating the proposal, the Buyer may seek additional information from any source it considers appropriate to obtain or confirm information about the Bidder’s proposal.

Following is an illustrative example of the criteria that might be applied to evaluate proposals/bids.

- | | |
|--|-------------------------|
| 1. Conformity to the order list specification | Acceptable/Unacceptable |
| 2. Validity of the proposal for 60 calendar days | Acceptable/Unacceptable |
| 3. VAT exemption | Acceptable/Unacceptable |
| 4. Eligibility for taking part in this RFP | Acceptable/Unacceptable |
| 5. Warranty (not less than 12 months) | Acceptable/Unacceptable |
| 6. Delivery within 30 business days after signing of an agreement | Acceptable/Unacceptable |
| 7. Price | 60 points |
| 8. Quality of proposal (compliance of the specification with the requirements set, availability of certification of the equipment proposed) | 30 points |
| 9. Payment terms* | 10 points |

* The proposed payment terms will be evaluated according to the following methodology, where the maximum number of points (10) is received by the proposal submitted by bidder who agrees to 100% post-payment within 30 calendar days after delivery; 5 points – prepayment up to 25%; 0 points - prepayment more than 25%.

C. Questions with regard to this RFP

All clarification requests shall be sent in writing to the addresses specified hereinabove by **12:00 pm on September 16, 2019**, at the latest. Please refrain from personal visits and phone calls. Any information provided to one Bidder with regard to this RFP will be made available to all Bidders.

Sincerely,

Global Communities
 “Decentralization Offering Better Results and Efficiency” International Technical Assistance Program
 USAID DOBRE



Annex A Proposal Requirements

1. Please confirm next mandatory requirements:

Conformity to the order list specification	Acceptable/Unacceptable
Validity of the proposal for 60 calendar days	Acceptable/Unacceptable
VAT exemption	Acceptable/Unacceptable
Eligibility for taking part in this RFP	Acceptable/Unacceptable
Warranty (12 months)	Acceptable/Unacceptable
Delivery within 30 business days after signing of an agreement.	Acceptable/Unacceptable

Please specify payment terms









Please specify delivery terms

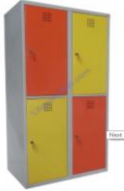







2. General information

Please fill the table with general information

Company name:			
Code for Uniform State Register of Enterprises and Organisations (for legal entities) or Registration number of taxpayer's account (for private entrepreneur)			
Address:	Postal code:	City:	Country:
P. O. Box and mailing address			
Phone number:			
E-mail:			

Annex B1: Specification. Sport equipment for Vysokopilska CC (Khersonska oblast).





##	Description	Image*	Unit of measuring	Q-ty
1.	<u>Neoprene Dumbbell "SPRINTER" or equivalent.</u> <u>Weight 1.5 kg.</u>		pcs.	20
2.	<u>Fitness mat, two-layer.</u> Width (cm): 60, Length (cm): 180, Thickness (mm): 8.		pcs.	10
3.	<u>ProSource Speed Jump Jump or equivalent:</u> Size: 3.05 m. Color: blue. Materials: Sleeve - polypropylene. Wire rope is a wicker steel wire rope in vinyl. Additional characteristics: Cable weight - 0.06 kg. Jump rope weight - 0.1 kg.		pcs.	4
4.	<u>Fitball satin 65 cm with Profi pump or equivalent.</u>		pcs.	4
5.	<u>Hula Hoop Professional sports hoop or equivalent.</u>		pcs.	2
6.	<u>Mirrors on 2 walls: first wall - 8*2 m;</u> <u>second wall - 6*2m.</u>		m2.	28
7.	<u>Ballet machine choreographic wall, double row.</u> Material polished stainless steel, cap on right / left. Oak handrail, 4 - plugs.		m2.	13
8.	<u>Mat gymnastic SportBaby or equivalent.</u> Dimensions: 100x120cm. The width of the mat is 8 cm.		pcs.	4





9.	<p><u>Metal cabinet (locker) for 4 compartments.</u> Model Sus 422 or equivalent. The sizes of a metal case: 1800x800x500 mm. Color RAL 7035 (light gray).</p>		pcs.	4
10.	<p><u>Carpet ITC Quartz New or equivalent.</u> Features: Dimensions: 4*17 = 68m². Color: anthracite. Type of coverage: Commercial. Application: for office. Coating thickness: 6.0 mm. Wear class: 32. Type of pile: low pile. Base: jute. Additionally: wear resistant. Type of production: tufting. Pile height: 3.0 mm. Pile weight: 540 g / m sq. m. Pile composition: 100% polyamide. Type of pile: looped. Cover weight: 1820 g / sq.m.</p>		m2.	68
11.	<p><u>Bench adjustable Inspire or equivalent.</u> Characteristics: backrest adjustment: yes. Type of bench: universal. Upholstery: vinyl / pcs. Leather. Coloring: powder enamel (electrostatic spraying). Dimensions, L * W * H, mm: 1830 x 660. Maximum load, kg: 453. Weight of lava, kg: 30,4.</p>		pcs.	1
12.	<p><u>BRUSTYLE TC-702 Power Lift Bench or equivalent.</u> Characteristics: material: steel, foam rubber, leatherette. Maximum load: 600 kg. Sizes: 35 * 45 * 130cm.</p>		pcs.	1
13.	<p><u>Press bench adjustable InterAtletikGym ST311 or equivalent.</u> Characteristics: dimensions L * W * H (mm): 1400 * 560 * 605. Maximum user weight (kg): 150.</p>		pcs.	1
14.	<p><u>Hyperextension at an angle of B-Style TC-108.1 or equivalent.</u> Characteristics: dimensions: length, cm: 122. Width, cm: 76. Height, cm: 93. Maximum load (kg): 150.</p>		pcs.	1
15.	<p><u>6-wheel drive rack.</u> Dimensions L* W * H (cm): 110 * 66 * 109.</p>		pcs.	1
16.	<p><u>Swedish wall for adults reinforced, model: VD-ENERGY PRO or equivalent.</u> Dimensions: height - 2,27m; width-0.66 m; width on a horizontal bar - 1,12m; departure of the horizontal bar from the ladder - 0,42m; beam departure - 0,72m; flight of lava-1,3m; height to the horizontal bar - 2.23; maximum load (kg) - 150.</p>		pcs.	1

17.	<p><u>HS-201 Power Frame or equivalent.</u> Characteristics: maximum load (kg) - 500. Dimensions (mm): length-1200, width-1200, height-2300.</p>		pcs.	1
18.	<p><u>Set of dumbbells with stand DB 6112 - 200 or equivalent.</u> Characteristics: weight range included: 2 x 15 kg, 2 x 17.5 kg, 2 x 20 kg, 2 x 22.5 kg, 2 x 25 kg. Rack sizes: 125 x 71 x 19 cm.</p>		pcs.	1
19.	<p><u>Rack with a set of dumbbells chrome 0.5-10 kg, model: InterAtletikGym ST410.1 or equivalent.</u> Characteristics: maximum load 120 kg. Dimensions: height 1276mm, length 670mm, width 472mm, weight 13 kg.</p>		pcs.	1
20.	<p><u>Upper-lower-thigh exercise machine, 105 kg (block for back muscles) K262 or equivalent.</u> Characteristics: load step (kg) - 0,5. Dimensions: length 180.0 (cm); width 80.0 (cm); height 225.0 (cm). Weight (kg) - 210. Weight of the cargo block (kg) 105.</p>		pcs.	1
21.	<p><u>GB.06P hip extensor extender or equivalent.</u> Characteristics: length: 1450 mm; width: 1050 mm; height: 1570 mm. Load: up to 100 kg. Weight: 232 kg.</p>		pcs.	1
22.	<p><u>PLGsport K-051 leg press simulator or equivalent.</u> Characteristics: dimensions in working order, cm: 230 x 85 x 155. Maximum weight of the user, kg: - 150. Weight of the simulator, kg: - 180.</p>		pcs.	1

* The images are provided for information only, the proposals must contain similar or equivalent items.

Annex B2: Specification. Sport equipment for Pokrovska CC (Dnipropetrovska oblast).

##	Description	Image*	Unit of measuring	Q-ty
1.	<u>Giro ISODE matte black Bike Helmet or equivalent.</u> Characteristics: material: Polycarbonate / EPS foam. Has openings that provide optimal ventilation, easy adjustment of the helmet, comfortable and reliable belts under the neck, reflective elements on the nape of the neck.		pcs.	7
2.	<u>Profi Basis 29 frame 19.5 bike or equivalent.</u> Characteristics: application - mountain (MTB), maximum load - 110 kg, frame size - 19.5 "/ 6061. Frame material - aluminum. Depreciation - front fork. Depreciation type - (fork) spring-elastomer, Mozo MLO or equivalent. Lockout fork - mechanical, fork material - aluminum. Wheels and brakes: wheel diameter -29 ". Tire - Compass 1.95 "or equivalent. Rim material - aluminum. Lunch - dual. Front brake disc mechanical. Rear brake disc mechanical. Steering & transmission: speeds - 21 pcs, system stars - 3, cassette stars - 7. Cartridge Model - Shimano Tourney TZ21 or equivalent. Front Shimano Tourney TZ30 or equivalent. Rear switch - Shimano Tourney TZ50 or equivalent. Type of coin - trigger. Coin Model - Shimano Tourney EF51 or equivalent. The shape of the wheel is straight. Takeaway - Minjie CP or equivalent. Steering column - Neco or equivalent. Equipment – chain cover, footrest. Weight-14 kg.		pcs.	7
3.	<u>Walking sticks (trekking sticks).</u> Characteristics: aluminum, telescopic. Rubber handle. Three sections. "ANTISHOCK" system.		pcs.	6
4.	<u>Tent High Peak Boston 2 (Aluminum / Dark Gray) or equivalent.</u> Characteristics - shape: hemisphere, capacity, persons: 2. Total number of entrances / premises: 1/1. Design: two-layer. Tambour availability: yes. Frame: flexible fiberglass arcs Ø 5 mm. Coating Material: 190T Polyester Alu / PU - 2000 mm coating. Art. Polyurethane coating provides waterproof fabric. Glued seams. Inner Tent Material: 190T Polyester, Breathable Polyester. Bottom material: 100% Polyethylene (PE), glued seams. Dimensions and weight: (LxWxH), mm: 2500x1200x900. Dimensions of the internal tent (LxWxH), mm: 2250x1200x900. Dimensions folded, mm: Ø 800 x thickness 25. Tent weight: 2.2 kg. Equipment: tent, outside awning, bag - transport case, fiberglass pcsang, set of fasteners for fixing the tent on		pcs.	1

	soil or sand (metal hooks, cord for stretch marks). Instruction.			
5.	<p><u>High Peak Tessin 5 Tent (Dark Gray / Red) or equivalent.</u> Characteristics - shape: hemisphere, capacity, persons: 5. Total number of entrances / premises: 2/2. Design: two-layer. Tambour availability: yes. Frame: flexible fiberglass arcs Ø 9.5 mm. Coating material: 100% Polyester, PU coating 3000 mm v. st. Polyurethane coating provides waterproof fabric. Tent Material: 100% Polyester Breathable Polyester. Bottom material: 100% Polyethylene (PE), glued seams. Dimensions and weight: (LxWxH), mm: 3900x3000x1900. Dimensions of internal tent (LxWxH), mm: 2200x3000x1900. Dimensions folded, mm: Ø 210 x length 600. Tent weight: 7.6 kg.</p>		pcs.	1
6.	<p><u>Karemat, tourist mat.</u> Characteristics: lightweight, elastic, elastic. Bilateral embossing that prevents sliding. It does not pass or absorb moisture. It has no odor, nor does it absorb outsiders. Durable and durable. Dimensions - length: 180cm., Width: 60cm., Thickness: 12mm. Weight: 640 gr. Density: 50 kg / m3.</p>		pcs.	14
7.	<p><u>Deuter Bike Bag First Aid Kit or equivalent.</u> Characteristics: first aid kit must be specially tailored to the most typical injuries for cycling. The contents of the first aid kit reliably protect the lightning.</p>		pcs.	7
8.	<p><u>Bike Trailer for Kids Bike or equivalent.</u> Characteristics: weight of the stroller - 11.7 kg. Chassis width - 52 cm, has swivel wheels on bearings (rubber tires). Maximum weight of child, kg - 34. Number of wheels - 4 or 3 (depending on the model of the stroller). Has a flip handle. Must carry luggage and seat belts. 5 point backrest adjustment. Dimensions of the stroller in folded form: 85,5x62x37.5cm. Options - stroller, bicycle hitch, parking brake and 3 or 4 removable wheels (depending on stroller model). Rear wheel diameter: 20 inches.</p>		pcs.	2

* The images are provided for information only, the proposals must contain similar or equivalent items.

Annex C1: Detailed Budget.
Sport equipment for Vysokopilska CC (Khersonska oblast).

No.	Goods/Service Item	Quantity	Terms of Delivery (working days)	Warranty (months)	Price in Hryvnia (UAH, without VAT)	Total, in Hryvnia (UAH, without VAT)
1.						
2.						
3.						
4.						
5.						
6.						
Total in UAH, without VAT						

Annex C2: Detailed Budget.
Sport equipment for Pokrovska CC (Dnipropetrovska oblast).

No.	Goods/Service Item	Quantity	Terms of Delivery (working days)	Warranty (months)	Price in Hryvnia (UAH, without VAT)	Total, in Hryvnia (UAH, without VAT)
1.						
2.						
3.						
4.						
5.						
6.						
Total in UAH, without VAT						

Signature:

seal

Date: