

CIVIC ENGAGEMENT EXPERT

Job Title: Civic Engagement Expert
Reports To: Chief of Party
Location: Kyiv, Ukraine
Date Prepared: June 2016

Global Communities, formerly CHF International, is an international non-profit organization that works closely with communities worldwide to bring about sustainable changes that improve the lives and livelihoods of the vulnerable.

Global Communities is seeking a qualified and experienced Civic Engagement Expert for the five-year USAID-funded Decentralization Offering Better Results and Efficiency (DOBRE) project. This project will strengthen local governments in newly consolidated communities to effectively manage resources and services that respond to community priorities and improve citizen engagement and oversight in local governance.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The Civic Engagement Expert will lead and coordinate activities related to DOBRE's Objective 2: Improved Citizen Engagement and Oversight in Local Governance, preparing citizens and civil society organizations to engage in new opportunities for local development. This will be done directly and indirectly through Program Officers located in two regional offices.

SPECIFIC RESPONSIBILITIES:

- Work closely with partner organizations and competitively-selected regional CSOs to increase citizen capacity for government oversight.
- Identify and disseminate best practices in citizen engagement to citizens and local officials.
- Provide technical expertise on citizen participation for the incentive grant fund.
- Oversee training of trainers to build capacity for CSOs and citizens to analyze local government processes and engage with local government.
- Ensure engagement of women and youth in local government affairs.
- Design and implement anti-corruption activities for CSOs.
- Work with partners to develop online anti-corruption tools and institute a robust communications campaign.

QUALIFICATIONS

- At least 10 years of experience in strengthening citizen participation at the local level.
- Successful track record in advising local governments and civil society on citizen engagement and participation, including methodologies for oversight of local government.
- Ability to establish strong working relationships with civil society, local government officials, civic leaders, media, business people and international donors.

EDUCATION and/or EXPERIENCE

Must have a Master's Degree in a relevant field.

LANGUAGE SKILLS

Must have professional-level English, both written and oral. Ukrainian and/or Russian communication skills preferred. Must be able to read and interpret documents, and communicate with others as necessary to perform job duties effectively.

WORKING CONDITIONS

Able to sit at a computer and operate a keyboard, for extended periods of time. Must be able and willing to frequently travel domestically to regional offices and program sites.

APPLICATION PROCEDURE

Applicants are to submit their application letters with detailed CV to UkraineHR@globalcommunities.org with the title of the position applied appearing as the email subject, or apply directly to this position at <https://internationalcareers-globalcommunities.icims.com/jobs/1151/civic-engagement-expert---ukraine-dobre/job>.